



APPROVAL
January 15, 2019

We hereby attest that the foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Eastern Rio Blanco Metropolitan Recreation and Park District, are a true and accurate record of the meeting held on the date stated above.

Kent E. Walter 02/19/2019
Kent Walter, President Date

Rob Baughman 02-19-2019
Rob Baughman, Secretary Date



EASTERN RIO BLANCO METROPOLITAN RECREATION AND PARK DISTRICT

January 15, 2019

The regular meeting of the Board of Directors for the Eastern Rio Blanco Metropolitan Recreation & Park District was held on January 15, 2019, at the District Offices located at the Meeker Recreation Center, 101 Ute Road, Meeker, CO 81641.

Board Members Present:

Kent Walter, President

John Strate, Treasurer

Travis Mobley, Vice President

Dan Chinn, Director

Rob Baughman, Secretary

Also Present:

Sean VonRoenn, Executive Director

Cathy Kiser, Human Resources Administrator

Dondi Glasscock, Administrative Services Manager

Leah Hanson, Recording Secretary/Marketing

Shelly Rogers, Recreation Manager

Rodney Gerloff, Parks & Facilities Manager

Visitors: Doc Watson (*The Herald Times*), Robert Amick (MACC)

1) Call to Order & Roll Call & Pledge of Allegiance

President Walter called the meeting to order at 6:00pm. Roll call: President Walter: here; Vice President Mobley: here; Secretary Baughman: here; Treasurer Strate: here; Director Chinn: here. Pledge of Allegiance was recited.

2) Adopt/Amend Agenda

Director Chinn made a motion to approve the agenda as presented. Vice President Mobley seconded the motion. Roll call vote. Motion passed unanimously.

3) Visitor Comments

-None

4) Regular Business

a. Action Items

i. Consideration of Resolution 2019-01 to Adopt Revisions to Facility Fees and Cost Recovery Schedule

-ED VonRoenn and Manager Rogers reported on facility fees and the cost recovery information.

-Fee updates include the addition of the Corporate Membership and Emergency Services Personnel program, 90 day promotions (instead of 60) to align with the District Line-Up, and other items previously discussed by the Board in 2018.

- Typo under number 2 in the resolution (15^h to 15th) will be updated in the final resolution.
- Treasurer Strate made a motion to approve Resolution 2019-01 to adopt revisions to the Facility Fees and Cost Recovery Schedule with correction 15^h to 15th under number 2 of the resolution. Secretary Baughman seconded the motion. Roll call vote. Motion passed unanimously.
- ii. Amend/Adopt Minutes (December 11)
 - Vice President Mobley made a motion to approve the December 11 minutes as written. Director Chinn seconded the motion. Roll call vote. Motion passed unanimously.
- iii. Approval of Financials – Balance Sheet, Revenue & Expenditure Summary, Monthly Vouchers
 - Vice President Mobley made a motion to approve December financials. Secretary Baughman seconded the motion. Roll call vote. Motion passed unanimously.
- iv. Approval of Payments to Agencies per 2019 MOU's and Other Agreement
 - The Board discussed MOU's and other agreements for 2019 for the following entities: CRV Little League \$2,500; MACC \$7,500; Meeker Classic \$5,000; Range Call \$800; Mountain Valley Bank \$3,300; Rio Blanco Golf Association \$20,000; and Meeker School District \$6,000 for a total of \$45,100. These are typical numbers; no big changes from previous years.
 - Treasurer Strate made a motion to approve the Payments to Agencies per 2019 MOU's and Other Agreements to the amount of \$45,100. Vice President Mobley seconded the motion. Roll call vote. Motion passed unanimously.
- v. Approval of 2019-2021 Strategic Plan
 - Treasurer Strate made a motion to approve the 2019-2021 Strategic Plan. Director Chinn seconded the motion. Roll call vote. Motion passed unanimously.

b. Informational Items

- i. 4th Quarter/Annual Investments and Capital Improvements Projects Reports
 - ED VonRoenn presented the annual interest report to the board.
 - The Investment committee will be setting a meeting in the near future to discuss the three 2019 maturing investments and will bring their recommendation back to the Board on how to proceed.
 - Approximately \$70,000 revenue income was collected in 2018 YTD from investments and over \$100,000 from ColoTrust.
- ii. Department Operations, Financial Background Memo, and Executive Director Updates
 - ED VonRoenn highlighted the 4th Quarter 2019 Exceptional Employee – Recreation Assistant Allie Willey. The Board expressed their thanks to Willey for her hard work.
 - Other staffing items were reported on including open positions in aquatics and the promotion of Recreation Coordinator Brandon Grasmick to an Athletics Specialist.
 - ED VonRoenn and Board discussed the financial memo that will be included in the Spring Line-Up. The Board is to review the document and let ED VonRoenn know if they would like any corrections/updates by early next week. The document will also be placed on the District's website and put into the paper in some format.
- iii. Master Plan (2012) Review
 - A copy of the 2012 Master Plan was included in Board packets for review. The Board had an open discussion about the plan and future planning in general.
 - Treasurer Strate started the conversation saying the 2012 Master Plan listed trails as the highest priority and expansion came in next (and that it was split on if expansion meant the

building or the pool). He stated that the trails have been accomplished, so expansion might be what we look into next, but finding the money to realistically make that happen is scary.

-Director Chinn expressed his thanks for the work on trails and the parks, but stressed that it is time to look at the expansion aspect of the plan. With his talks with community members, expansion is still a high priority to most and he feels the District should pursue feedback on if this is something the public is in agreement with and figuring out if expansion is even possible.

-Vice President Mobley asked where the money for an expansion is going to come, though. If the District expands the building, a ballfield will more than likely be taken out, so ballfields will have to be looked at before an expansion happens.

-Director Chinn pointed out that expansion to the North was not the only option in the original Master Plan and he thinks expansion can happen without having to replace/interrupt the current baseball/softball fields. This could happen by potentially expanding West into the parking lot, as parking is probably easier to find than a new location for baseball fields.

-Director Walter said the interest is there to reconnect with the community to see if the seven-year old Master Plan is still valid and that there is a need to bring all other studies back into review that have been done on expansion, ballfields, etc. Walter is for finishing what the District has started now with Circle Park and is a proponent of potentially looking at updating components of the Master Plan over the next few years.

-ED VonRoenn let the Board know that the 2012 Master Plan cost roughly \$100,000 (\$75,000 was paid with a GOCO grant and \$25,000 paid by the District).

-Secretary Baughman suggested putting together an informal community input meeting next fall to get an idea of what the board should even be researching.

-The Board agreed that the \$60,000 for Circle Park Phase II design should still be used to finish that project. ED VonRoenn will work on finalizing a professional services contract to move forward.

-Treasurer Strate mentioned that we should expect to see the Meeker School Superintendent visit in the next few months. Not sure what they will be asking for/suggesting, but know they may be wanting to partner with the District in their school upgrades.

-Board will see how the discussion goes in the next month, see how the discussion with the superintendent goes soon, and see if a September/fall input meeting is realistic.

-ED VonRoenn and staff will work together to plan for upcoming agenda discussions on "Future Planning" by compiling: 1) Circle Park Phase II costs, 2) district asset depreciation capital costs (10-yr), 3) current Master Plan summation information, 4) past analysis on ballfields/recreation center expansion, and 5) possible costs for additional planning and public engagement efforts.

-ED VonRoenn also stated that a facilitator for public input would be a good idea as they are experts in getting those results and feedback correctly and efficiently.

5) Other Business

-None

6) Adjournment

-Treasurer Strate motioned to adjourn the meeting at 7:58pm. Director Chinn seconded the motion. Roll call vote. Motion passed unanimously.