



APPROVAL
July 16, 2019

We hereby attest that the foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Eastern Rio Blanco Metropolitan Recreation and Park District, are a true and accurate record of the meeting held on the date stated above.


_____ 08/20/2019
Kent Walter, President Date


_____ 08/20/2019
Rob Baughman, Secretary Date



EASTERN RIO BLANCO METROPOLITAN RECREATION AND PARK DISTRICT

July 16, 2019

The regular meeting of the Board of Directors for the Eastern Rio Blanco Metropolitan Recreation & Park District was held on July 16, 2019, at the District Offices located at the Meeker Recreation Center, 101 Ute Road, Meeker, CO 81641.

Board Members Present:

Kent Walter, President

John Strate, Treasurer

Travis Mobley, Vice President

Dan Chinn, Director

Rob Baughman, Secretary

Also Present:

Sean VonRoenn, Executive Director

Cathy Kiser, Human Resources Administrator

Dondi Glasscock, Administrative Services Manager

Leah Hanson, Recording Secretary/Marketing

Visitors: Robert Amick (RBC Historical Society), Paige Jones (*Herald Times*)

1. Call to Order & Roll Call & Pledge of Allegiance

President Walter called the meeting to order at 6:00pm. Roll call: President Walter: here; Vice President Mobley: (absent at roll call; arrived at 6:04pm); Secretary Baughman: here; Treasurer Strate: here; Director Chinn: here.

Pledge of Allegiance was recited.

2. Adopt/Amend Agenda

-Secretary Baughman made a motion to amend the agenda with addition of item 4.a.iii. Surplus Property Auction Request. Treasurer Strate seconded the motion. Roll call vote. Motion passed unanimously.

-Secretary Baughman made a motion to approve the amended agenda. Treasurer Strate seconded the motion. Roll call vote. Motion passed unanimously.

3. Visitor Comments

-Robert Amick, RBC Historical Society, spoke to the Board updating them on the State Historical Society's visit to Meeker on July 10. They reviewed the grant application with the RBC Historical Society and gave some input on what to improve (clarification on verbiage for signs and more details) before they re-submit in October. Amick will keep the Board updated as the process progresses.

4. Regular Business

a. Action Items

i. Amend/Adopt Minutes (June 18)

-Director Chinn made a motion to approve the June 18, 2019 minutes as written. Vice President Mobley seconded the motion. Roll call vote. Motion passed unanimously.

ii. Approval of Reports: Current Balance Sheet, Rev/Exp Statement, Vouchers; Quarterly Reports

-Halfway through 2019, financials are tracking well and nothing stands out. No Strategic Plan updates were presented during this quarterly report as none are due in 3rd quarter, but staff is diligently working on many items. Meeker Recreation Center usage is up about 1,500 compared to this time last year.

-Director Chinn made a motion to approve the financials and quarterly reports as presented. Secretary Baughman seconded the motion. Roll call vote. Motion passed unanimously.

iii. Surplus Property Auction Request

-ED VonRoenn presented a memo to the Board about surplus property and requested board approval to complete a public auction for these items. Of these items, two (2) are considered capital expenditures (\$5,000 or more) at the time of purchase: 1982 Kubota 4WD tractor with Kubota front end loader and turf tires (original cost \$13,000) and a 2006 Suzuki 4 wheeler (original cost \$5,199). These will be sold to the highest bidder, regardless of bid amount, with proceeds retained by the District. If these items remain unsold, it will be held in surplus inventory pending further board action.

-All other items will be disposed of if not sold, and any profits will be donated, potentially to the United Way. ED VonRoenn is not expecting a large sum to be made from this auction.

-ED VonRoenn will get the listing in the paper for two weeks with the plan to host the auction sometime in August.

-Director Chinn made a motion to approve the request to host a surplus property auction after a two week notification period in the local paper. Treasurer Strate seconded the motion. Roll call vote. Motion passed unanimously.

b. Informational Items

i. First Draft of 2020 Proposed Budget Review/Preliminary Analysis

-ED VonRoenn led the Board through the presented first draft of the 2020 proposed budget. He reminded Board members that this is a preliminary analysis and that the board should expect the public hearings in October and December, but would like Board input now so a more complete budget can be viewed by the Board at their September meeting.

-ED VonRoenn and staff presented a 3% increase in personnel, a 3% increase in operations (less the inclusion of the proposed one-time match request of \$200,000 from the school district), and CIP remaining the same as discussed at the June 18 meeting. ED VonRoenn asked the Board to review the budget and approach him with questions between now and the next meeting.

-ED VonRoenn updated staff on the School Districts' DOLA grant process. The School District has withdrawn their DOLA grant request, but the auditorium improvements are still going forward as originally proposed. Discussion was held pertaining to the option of an indoor track being added to the gymnasium plan and what options exist for community

use of that facility. ED VonRoenn will speak with Superintendent Selle about if that is an option or not. If so, the Board will discuss the potential of still giving the \$200,000 to the School District. For now, the \$200,000 will remain in the preliminary 2020 budget until there is a response from the school district on these options.

-2020 grants and donations were then discussed, with discussion revolving around eliminating the CRV Little League donation (as ERBM is bringing back recreational youth baseball and softball for 8-10 year olds), a decrease to the MACC amount (ERBM will be exploring helping run the Meekerpalooza event and those costs have been added into program costs), and the Golf Course. Board members have differing feelings on the golf course \$20,000 amount, with some wishing to start “weaning” that amount. ED VonRoenn will draft a memo and then speak with the Golf Association and prompt them for a long-term discussion at the report in October.

-Treasurer Strate would like a buffer amount added for any additional requests ERBM may receive throughout the year. Discussion ensued. Board is in favor of the 2020 budget for grants/donations being \$246,000 (includes School District Grant Match funds until a decision is made on that topic).

ii. Department Operations and Executive Director Updates

-Circle Park: ED VonRoenn updated the Board on the Circle Park project. Cemetery District approved the easement and WREA easement is in draft form, but will likely go through soon. The FEMA no rise certification was not anticipated originally, but is needed, so additional costs are expected. Engineers are working to complete this process in four weeks. Water rights are a day-to-day conversation right now with the water attorney working on it. The application should be submitted soon, but could take anywhere from 6 months to a year to get approved. We do not need the water rights to continue with construction, but will need it eventually. The water attorney seems confident it will be approved. ED VonRoenn is still hoping for construction to begin late August/early September, but will hinge on the Army Corp permit, which could push it into 2020. TDA construction is working on the guaranteed maximum price information and that number should be presented to the Board at the August meeting.

-Pool Filter: Staff presented a memo about the lap and leisure pool filter analysis and recommendation. After discussion, Board is requesting information about maintenance costs on the new Sand Filters and the Regenerative System and any lifetime projections if available. These will be presented at the August meeting. Staff will complete an in-house repair (to the tune of \$3,654) to the old sand filtration system and the Board will contingency budget for system replacement in 2020, with the project fully budgeted in 2021. The Board will update staff on which amount to contingency budget (\$135k or \$250k) after discussion is held on lifespan and maintenance costs at the August meeting.

-Roof Project: Staff is still working on finding the best contractor to work with as they need to fully vet the damage. As of now, the 2020 budgeted cost is preliminary, so Board members should expect to see that number change.

-Joint Meeting with Town: Board members will meet with the Town in August for their annual joint meeting. Topics will include a proposed lease amendment, Circle Park, CTF fund allocation, and the comp plan the Town is working on. Director Chinn would like to explore an analysis of the Park Lease to see if there are some cost savings in that area for

ERBM. ED VonRoenn will make sure each Board member has a full copy of the Park Lease Agreement before the meeting. This lease review item can also be added to the joint meeting agenda.

5. Other Business

-Next meeting will begin at 5:00pm at the Meeker Recreation Center, with Board members completing a few items before reconvening at Town Hall at 5:30pm for the joint meeting. After completion of discussion with Town Board, Board members will return to the Meeker Recreation Center to finish their regular meeting.

Adjournment

Treasurer Strate motioned to adjourn the meeting at 8:03pm. Director Chinn seconded the motion. Roll call vote. Motion passed unanimously.