



APPROVAL
April 16, 2019

We hereby attest that the foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Eastern Rio Blanco Metropolitan Recreation and Park District, are a true and accurate record of the meeting held on the date stated above.

Kent C. Walter

Kent Walter, President

05/21/2019

Date

Rob Baughman

Rob Baughman, Secretary

Travis Mobley Vice President

5-21-2019

Date



EASTERN RIO BLANCO METROPOLITAN RECREATION AND PARK DISTRICT

April 16, 2019

The regular meeting of the Board of Directors for the Eastern Rio Blanco Metropolitan Recreation & Park District was held on April 16, 2019, at the District Offices located at the Meeker Recreation Center, 101 Ute Road, Meeker, CO 81641.

Board Members Present:

Kent Walter, President

John Strate, Treasurer

Travis Mobley, Vice President

Dan Chinn, Director

Rob Baughman, Secretary

Also Present:

Sean VonRoenn, Executive Director

Cathy Kiser, Human Resources Administrator

Dondi Glasscock, Administrative Services Manager

Leah Hanson, Recording Secretary/Marketing

Rodney Gerloff, Parks & Facilities Manager

Visitors: Doc Watson (*The Herald Times*), Alice & Jared Harvey (MAMBA), Robert Amick (MACC & RBC Historical Society)

1. Call to Order & Roll Call & Pledge of Allegiance

President Walter called the meeting to order at 6:00pm. Roll call: President Walter: here; Vice President Mobley: here; Secretary Baughman: here; Treasurer Strate: here; Director Chinn: here. Pledge of Allegiance was recited.

2. Adopt/Amend Agenda

Vice President Mobley made a motion to approve the agenda as presented. Treasurer Strate seconded the motion. Roll call vote. Motion passed unanimously.

3. Visitor Comments

-Alice and Jared Harvey introduced the Board to the new Meeker Area Mountain Biking Association (MAMBA). The group recently had their first meeting and discussed mission, goals, and events to help promote and grow the sport of mountain biking. A proposal for support has been submitted to the Board for future support of the association (programming and financial support). Their kickoff event will be held May 18 at Sanderson Hills Park. More information can be found on their Facebook page (MAMBA).

-Robert Amick updated the Board on the work being done for historic signage downtown. The Historical Society is currently waiting on decisions from a few granting entities to continue the project.

4. Regular Business

a. Action Items

i. Amend/Adopt Minutes (March 12)

- Director Chinn made a motion to approve the March 12, 2019 minutes as written. Vice President Mobley seconded the motion. Roll call vote. Motion passed unanimously.

ii. Approval of Monthly and Quarterly Financial Reports; Quarterly Strategic Plan/Workshop Memo

- Secretary Baughman made a motion to approve the monthly financials as presented. Director Chinn seconded the motion. Roll call vote. Motion passed unanimously.
- ED VonRoenn then led the Board through quarterly reports, touching on workman's comp being down, Center usage reports, CIP tracking, and investments.
- The Strategic Plan was also discussed, with ED VonRoenn speaking to the Board about a few items that are currently in progress.
- Discussed with Board a proposed all-District staff meeting (District Round-Up) on September 22 to discuss state of the District, employee recognitions, question and answer sessions, etc. ED VonRoenn and management are seeking Board approval to close the Center on this day to make sure all staff is able to attend. Board members will be asked to attend this event.
- Treasurer Strate made a motion to close the Meeker Recreation Center on Sunday, September 22 for the all-staff meeting (District Round-Up). Director Chinn seconded the motion. Roll call vote. Motion approved unanimously.
- ED VonRoenn and President Walter will continue working on the agenda for that meeting.

b. Informational Items

i. 2018 Annual Report Discussion

- ED VonRoenn led the Board through the 2018 Annual Report.
- The Board expressed their thanks to staff for a "well done" project.
- The report will now be posted on the District's website and be available for check-out through the front desk at the Meeker Recreation Center.

ii. Review Draft Agenda for May Meeting Workshop- Future Financial Strategies and Budget Assumptions Development

- ED VonRoenn presented a draft agenda for the May meeting workshop.
- Discussion ensued with the Board deciding to move #3 (Personnel, Structure, and Operations Discussion) to item #2 on the agenda. They would also like to make sure staff includes details on CIP related to existing infrastructure versus new items.
- ED VonRoenn will get out many of these documents well before the May 21 meeting and the Board was agreeable to a 5:00pm start time to ensure enough time was allotted.
- The Board also discussed the possibility of a larger workshop for last quarter 2019/first quarter 2020 to discuss future planning and fiscal viability at length.

iii. Department Operations and Executive Director Updates; Circle Park Project, CPW Partnership Award

- ED VonRoenn updated the Board on Circle Park Project progress. Continuing progress is being made on design, permitting, etc. An onsite meeting will be held this upcoming

Thursday to review design status. Easement is being worked on with the Cemetery Board and other entities as needed.

- Manager Gerloff reminded the Board that Circle Park may look a little rough for the next few weeks until the environment survey is complete, as they are not allowed to mow until that is done.

- ERBM has been awarded a Partnership Award that was submitted by CPW for our continued support with their programs and projects throughout the years. ED VonRoenn will be attending the recognition event next week and attending a few learning opportunities while there.

- The pool mural project is finished and a final photo of the mural was presented to the Board.

- President Walter mentioned his excitement about the Customer Service recognition that has been happening with staff the last few months and thinks it is a really cool program.

5. Other Business

- ED VonRoenn passed around a note from the Meeker School District thanking ERBM for their support of the school remodel project.

- ED VonRoenn and Manager Glasscock will be exploring WREA's solar block lease as it has now been extended to businesses for use. The Board expressed that anything that saves us a few dollars on our electric bill is a good thing to pursue.

- Softball field lights are on schedule for install early next week, weather dependent. Hopefully only 3-4 days of closure on the field will be needed.

Adjournment

Vice President Mobley motioned to adjourn the meeting at 7:35pm. Director Chinn seconded the motion. Roll call vote. Motion passed unanimously.